
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED NINETEENTH MEETING
REGULAR MEETING**

**Wednesday – December 4, 2019
Board Room (No. 2274)
5:00 p.m.**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Presentation - Board of Trustees Art Collection
 - 3.2 Skyway Writer's Festival Presentation
 - 3.3 Sabbatical Presentation – Dr. George Streeter, Associate Professor, Humanities
 - 3.4 Sabbatical Presentation – Valerie Nicholson, Professor of Music
 - 3.5 Introduction and Recognition of Men's Tennis Team
 - 3.6 Introduction and Recognition of Men's Soccer Team
 - 3.7 Introduction and Recognition of Public Relations and Marketing Department - National Council of Marketing & Public Relations Awards
 - 3.8 Introduction and Recognition of Dean Elighie Wilson - 2019 Connie Link Outstanding Mentor Award from the Illinois Communication and Theatre Association (ICTA).

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the Budget Hearing of September 24, 2019, 817th Regular Meeting of September 24, 2019, and Minutes of the Closed Session of September 24, 2019; and the Minutes of the 818th Regular Meeting of November 7, 2019; and Minutes of the Closed Session of November 7, 2019; as presented.

- 4.1 Budget Hearing – September 24, 2019 (Enclosure)
- 4.2 817th Regular Meeting – September 24, 2019 (Enclosure)
- 4.3 Closed Session – September 24, 2019 (Board Members Only – Enclosure)
- 4.4 Special Meeting and Board Retreat (Enclosure)
- 4.5 Closed Session – November 7, 2019 (Board Members Only – Enclosure)

Personnel

- 4.6 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Retired Faculty on Teaching Assignments – Fall 2019, First Eight-Week Classes, Sixteen-Week Classes, and Fourteen-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$266,165.32, adjunct faculty compensation in the amount of \$809,733.42, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$12,872.85, for first eight-week classes, sixteen-week classes, and fourteen-week classes of the 2019 fall term (credit courses).

- 4.7 Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2019, Twelve-Week Classes and Second Eight-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$23,401.37, adjunct faculty compensation in the amount of \$232,036.77, and compensation for staff on teaching assignments in the amount of \$5,591.16, for twelve-week classes, and second eight-week classes of the 2019 Fall Term (credit courses).

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- 4.8 Adjunct Faculty Compensation for Non-Credit Courses, 2019 Fall Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$93,558.15, for the fall 2019 term (non-credit courses).

Institutional

- 4.9 Approval of Certificate Program – Google IT Support Professional (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new certificate program – Google IT Support Professional Certificate.

- 4.10 Approval of Certificate Program – Income Tax Preparer (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new certificate program – Income Tax Preparer.

- 4.11 Academic Calendar – 2020-2022 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the 2020-2022 Academic Calendar.

Financial

- 4.12 Bills Payable – FY2020 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2020 List of Bills Payable for September, October and for November 1, 2019 to November 15, 2019 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).

Personnel

- 5.1 Reorganization (Separate Enclosure-Board Members/Executive Officers Only)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the reorganization plans presented and approves the compensation changes included with the plans.

Institutional

- 5.2 Review of Closed Session Minutes (Enclosure - Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

- 5.3 Review of Verbatim Recordings of Closed (Enclosure - Board Members Only)

Session Meetings

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

- 5.4 Schedule for Summer Work Hours (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves that the College be closed on Fridays during the summer of 2020 from May ___ through August ___. Monday – Thursday work and operating hours for employees will be adjusted accordingly.

Financial

- 5.5 Contract Approval – Blue Cross/Blue Shield (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one-year contract with Blue Cross/Blue Shield for employee health insurance beginning January 1, 2020.

- 5.6 Contract Approval – MetLife Company (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one-year contract with MetLife Company to provide employee dental insurance beginning January 1, 2020.

- 5.7 Contract Approval – Sun Life Company (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a contract with Sun Life Company to provide life/accidental death and dismemberment insurance for a period of two years beginning January 1, 2020 through December 31, 2022.

- 5.8 Contract Approval – Sun Life Company (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a contract with Sun Life Company to provide employee Long Term Disability insurance for a period of two years beginning January 1, 2020 through December 31, 2022.

- 5.9 Contract Approval – Orascoptic (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a three-year contract with Orascoptic effective December 9, 2019.

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- 5.10 Contract Approval – Ferrilli (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a Service Agreement with Ferrilli, effective January 1, 2020 through June 30, 2020, at a rate of \$4,200.00 per month, for a total of \$25,200.00.
- 5.11 Contract Renewal – Storage Area Network (SAN) System Maintenance (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the hardware and software maintenance contract renewal of the Storage Area Network System, for one year with CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed \$24,525.58.
- 5.12 Contract Renewal – OmniUpdate Support (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract renewal with OmniUpdate for one year in the amount of \$17,000.
- 5.13 Contract Renewal – South Metropolitan Higher Education Consortium Inside Higher Education Employment Recruitment Advertising (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the annual contract renewal of Inside Higher Education employment/recruitment advertising for the South Metropolitan Higher Education Consortium on behalf of five of its member institutions, in the amount of \$16,500.
- 5.14 Purchase Recommendation – Laptops and Carts for Mobile Training Centers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of 15 laptops (with warranties) for the Mobile Training Centers from CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed the amount of \$21,435.64.
- 5.15 Purchase Recommendation – Faculty Laptop Pilot (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of IT equipment (with warranties) to pilot a faculty laptop option from CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed the amount of \$16,320.61.
- 5.16 Request for Proposals – Bond Counsel and Disclosure Counsel Services (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the role of Bond Counsel and Disclosure Counsel Services to Sheppard, Mullin, Richter & Hampton LLP.
- 5.17 Lobbying Services Agreement – Alfred G. Ronan, Ltd. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a one-year service contract with Alfred G. Ronan, Ltd. effective January 1, 2020 through December 31, 2020 at a rate of \$5,400.00 per month for lobbying services.
- 5.18 Budget Transfers – September, October and November 2019 (Enclosure)
RECOMMENDATION:
It is recommend that the Board of Trustees approves the budget transfers for September, October, and November 1-19, 2019 as indicated in the enclosure.

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5.19 2019 Tax Levy Resolution (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Resolution to Adopt the 2019 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2019 tax year.

6. REPORTS

6.1 President's Report (Enclosure)

6.2 President's Cabinet Monthly Reports (Enclosure)

6.3 2019-2020 Student Government Budget (Enclosure)

6.4 Program Advisory Committee Memberships

6.5 Citizen/Special Advisory Committee Memberships

6.6 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report (Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

7.6 Student Government Report

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
