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THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515

EIGHT HUNDRED EIGHTEENTH MEETING  
REGULAR MEETING

Tuesday – October 29, 2019  
Board Room (No. 2274)  
5:00 p.m.

Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637

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AGENDA

1. CALL TO ORDER
2. ORAL/WRITTEN PUBLIC COMMUNICATIONS
3. INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS
  - 3.1 Sabbatical Presentation – Dr. George Streeter, Associate Professor, Humanities
  - 3.2 Introduction and Recognition of Men’s Tennis Team
  - 3.3 Introduction and Recognition of Public Relations and Marketing Department - National Council of Marketing & Public Relations Awards
  - 3.4 Introduction and Recognition of Dean Elighie Wilson - 2019 Connie Link Outstanding Mentor Award from the Illinois Communication and Theatre Association (ICTA).
4. CONSENT ITEMS

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

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## RECOMMENDATION:

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

## Minutes

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the Minutes of the Budget Hearing of September 24, 2019, 817<sup>th</sup> Regular Meeting of September 24, 2019, and Minutes of the Closed Session of September 24, 2019; as presented.*

- 4.1 Budget Hearing – September 24, 2019 (Enclosure)
- 4.2 817<sup>th</sup> Regular Meeting – September 24, 2019 (Enclosure)
- 4.3 Closed Session – September 24, 2019 (Board Members Only – Enclosure)

## Personnel

- 4.4 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Retired Faculty on Teaching Assignments – Fall 2019, First Eight-Week Classes, Sixteen-Week Classes, and Fourteen-Week Classes (Credit Courses) (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$266,165.32, adjunct faculty compensation in the amount of \$809,733.42, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$12,872.85, for first eight-week classes, sixteen-week classes, and fourteen-week classes of the 2019 fall term (credit courses).*

- 4.5 Adjunct Faculty Compensation for the Fall 2019 Term (Non-Credit Courses) (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$93,558.15, for the fall 2019 term (non-credit courses).*

## Institutional

- 4.6 Academic Calendar – 2020-2022 (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the 2020-2022 Academic Calendar.*

## Financial

- 4.7 Bills Payable – FY2020 (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees approve the FY2020 List of Bills Payable for September (including trustee and employee travel expenditures), as indicated in the enclosure.*

## 5. ACTION ITEMS

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

### CLOSED SESSION

*“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).*

### Personnel

5.1 Appointment of Director of Business and Community Engagement

*RECOMMENDATION:* (Board Members/Executives Officers Only - Enclosure)

*A recommendation for the appointment of a Director of Business and Community Engagement will be made following discussion in Closed Session.*

5.2 Appointment of Assistant Professor/Coordinator, Surgical Technology

*RECOMMENDATION* (Board Members/Executives Officers Only – Enclosure)

*A recommendation for the appointment of an Assistant Professor/Coordinator, Surgical Technology will be made following discussion in Closed Session.*

5.3 Sabbatical Leave Request – Kisha Wells, Associate Professor of English (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a one semester sabbatical leave in spring 2020 for Kisha Wells, Associate Professor of English, according to the provisions in Section 4.25 of the faculty contract.*

### Financial

5.4 Contract Approval – Blue Cross/Blue Shield (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a one-year contract with Blue Cross/Blue Shield for employee health insurance beginning January 1, 2020.*

5.5 Contract Approval – MetLife Company (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a one-year contract with MetLife Company to provide employee dental insurance beginning January 1, 2020.*

5.6 Contract Approval – Sun Life Company (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a contract with Sun Life Company to provide life/accidental death and dismemberment insurance for a period of two years beginning January 1, 2020 through December 31, 2022.*

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- 5.7 Contract Approval – Sun Life Company (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a contract with Sun Life Company to provide employee Long Term Disability insurance for a period of two years beginning January 1, 2020 through December 31, 2022.*

- 5.8 Contract Renewal – Adobe Creative Cloud Licenses (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the renewal of Adobe Creative Cloud licenses for the College from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$15,365.99.*

- 5.9 Contract Renewal – Storage Area Network (SAN) System Maintenance (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the hardware and software maintenance contract renewal on the Storage Area Network System, for one year with CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed \$15,250.00.*

- 5.10 Project Recommendation – Biology Labs Renovation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Biology Labs Renovation Project at an estimated cost of \$2,318,400, including architectural/engineering services, construction costs and contingency.*

- 5.11 Budget Transfers – September 2019 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the budget transfers for September, as indicated in the enclosure.*

- 5.12 2019 Tentative Tax Year Levy (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the tentative tax levy for 2019.*

## 6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

- 6.3 Monthly Financial Report (Enclosure)

## 7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)

- 7.2 ICCTA/ACCT Report

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7.3 Prairie State College Foundation Report

7.4 Faculty Report

7.5 Support Staff Report

7.6 Student Government Association Report

**8. CLOSED SESSION**

8.1 Action As a Result of Closed Session, if necessary

**9. ADJOURNMENT**

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