

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Tenth Regular Meeting January 29, 2019

MINUTES

Ms. Jacqueline Agee, Chair, convened the 810th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, January 29, 2019, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas (arrived at 5:02 p.m.)
Ms. Joelle Mulhearn
Mr. John Stanfa
Ms. Camiella Williams
Mr. Benedict Shogunle, Student Trustee

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Scott Kalicki, Interim Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group
Mr. Thomas Nicholas, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative

Table Participants Absent

Ms. Rachel Eastman, Student Representative

Administrators Present

Mr. David Cronan; Ms. Carol Fawcett; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Marina Krtinic; Ms. Kim Kunce; Ms. Kelly Lapetino; Ms. Grace McGinnis; Mr. George Pfothauer; Mr. Felix Simpkins; Mr. Elighie Wilson

Faculty Members Present

Dr. Christa Adam; Dr. Melanie Eddins-Spencer; Ms. Lalinda De La Fuente; Mr. Brian Donovan; Mr. Joshua Green; Dr. Angela Hung; Ms. Colleen Ivancic; Mr. Thane Montaner; Ms. Valerie Nicholson; Ms. Dana Trunnell; Ms. Cydney Williams;

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Andrea Small

810th REGULAR MEETING

January 29, 2019

Page 2

Others

Ms. Sharyl Inlow, League of Women Voters; Mr. Ed Schwarz, retired PSC professor; John and Octavia Umphiett, guests

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There was none.

INTRODUCTIONS AND RECOGNITIONS

There was none.

(Mr. Baikauskas arrived at this time).

Tenure

Dr. Hansel gave an overview of the tenure process.

Tenure Recommendation – Dana Trunnell, Assistant Professor of Communication

Dr. Hansel asked Mr. Elighie Wilson, dean of liberal arts and social sciences, to introduce Dana Trunnell, assistant professor of communication.

Mr. Stanfa moved and Mr. Wiley seconded that the Board of Trustees awards a faculty tenure appointment to Dana Trunnell, Assistant Professor of Communication, effective August 2019.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

CONSENT ITEMS

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 809th Regular Meeting of December 4, 2018; and Minutes of the Board Workshop of January 16, 2019; as presented.

Retirement of Linda A. Zroskie, Professor of Nursing

That the Board of Trustees accepts the retirement request of Linda Zroskie, Professor of Nursing, effective June 30, 2019.

810th REGULAR MEETING

January 29, 2019

Page 3

Retirement of Joseph E. Berlinski, Professor of Business

That the Board of Trustees accepts the retirement request of Joseph E. Berlinski, Professor of Business, effective May 2020.

Approval of New Program – Junior Programming Certificate

That the Board of Trustees approves a new certificate, Junior Programming.

Approval of New Program – Robotics Technician Certificate

That the Board of Trustees approves a new certificate in Industrial Technology, Robotics Technician Certificate.

Approval of New Program – Community Service Officer Training Certificate

That the Board of Trustees approves a new certificate program, Community Service Officer Training.

Approval of New Program – Mechatronics Technician Certificate

That the Board of Trustees approves a new certificate program in Industrial Technology, Mechatronics Technician Certificate.

Inactivation of Program – Surgical Technology Certificate

That the Board of Trustees approves the inactivation of the Surgical Technology Certificate.

Bills Payable – FY2019

That the Board of Trustees approves the FY2019 List of Bills Payable for November 16-30 and December (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Ms. Agee announced that due to the weather conditions and in the best interest of everyone's safety, the following agenda items will be pulled from the agenda and added to the February agenda: 5.11, Main Building Bathroom Renovations Phase 2 Project; 5.12, Exterior Site Signage Phase 2 Project; 5.14, Tuition Rate and Fee Changes; and 5.15, Budget Transfers.

Appointment of Full-Time Temporary Assistant Professor for One Semester, Surgical Technology

Mr. Wiley moved and Ms. Mulhearn seconded that the Board of Trustees appoint Ms. Patricia Hoyt as a full-time temporary instructor of Surgical Technology Program for one semester, effective January 8, 2019, at an annual salary of \$55,439.

810th REGULAR MEETING

January 29, 2019

Page 4

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Award of Annual Contracts for the 2019-2020 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit)

Ms. Mulhearn moved and Mr. Stanfa seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed on the attachment for the 2019-2020 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

First and Final Reading, Board Policy A-13, Board Officers and Responsibilities of the Chair

Mr. Wiley moved and Mr. Shogunle seconded that the Board of Trustees approves for First and Final Reading, Board Policy A-13, Board Officers and Responsibilities of the Chair, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

810th REGULAR MEETING

January 29, 2019

Page 5

First and Final Reading, Board Policy F-16, Discipline of Students

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves for First and Final Reading, Board Policy F-16, Discipline of Students, as revised.

Mr. Baikauskas asked if there is ever a time when this process is not followed exactly. Dr. Winfree responded that it may not always be followed depending on the severity of the offense.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

First and Final Reading, Board Policy F-25, Academic Code of Conduct

Mr. Wiley moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy F-25, Academic Code of Conduct, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Summer 2019 Course Schedule

Mr. Wiley moved and Ms. Mulhearn seconded that the Board of Trustees awards the bid for the Summer 2019 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$15,620 plus \$735 for an additional four pages (if needed), \$1,347 for an additional eight pages (if needed) and \$140 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye

810th REGULAR MEETING

January 29, 2019

Page 6

Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Digital Panoramic X-Ray Unit

Mr. Baikauskas moved and Mr. Shogunle seconded that the Board of Trustees awards the bid for a Digital Panoramic X-ray unit from Dental Equipment and Supply of Illinois in the amount of \$23,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Health Tech Lab Room 114 Update

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the purchase of thirty thin clients, one personal computer (PC) systems, thirty-one monitors, one) network switch and peripherals with warranties from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$15,451.44.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Virtual Host Server

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves the purchase of a Virtual Host Server with warranties from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$26,349.51.

810th REGULAR MEETING

January 29, 2019

Page 7

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Main Building Bathroom Renovations Phase 2

This recommendation was pulled from the agenda and will be moved to the February agenda.

Project Recommendation – Exterior Site Signage Phase 2

This recommendation was pulled from the agenda and will be moved to the February agenda.

Project Recommendation – Information Technology Resources Cooling Replacement

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the Information Technology Resources Cooling Unit Replacement Project at an estimated cost of \$105,600, including architectural/engineering services, construction costs and contingency.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Tuition Rate and Fees Changes

This recommendation was pulled from the agenda and will be moved to the February agenda.

Budget Transfers – November and December 2018

This recommendation was pulled from the agenda and will be moved to the February agenda.

REPORTS

President's Report

Dr. Winfree asked Board members to review the items in their green folders.

810th REGULAR MEETING

January 29, 2019

Page 8

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Kalicki were available for any questions on their reports.

Monthly Financial Report

The report is in the packet.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

The schedule is in the packet.

ICCTA/ACCT Report

There was no report.

Prairie State College Foundation Report

The report is in the packet.

Faculty Report

There was no report.

Support Staff Report

There was no report.

ADJOURNMENT

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:31 p.m.

Jacqueline J. Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder