Dr. Ronald White, Vice Chair, convened the 814th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, June 25, 2019, in the Board Room of the College.

ROLL CALL:

Board Members Present
Dr. Ronald White, Vice Chair
Mr. Christopher Baikauskas, Secretary
Mr. Jay Readey
Ms. Camiella Williams

Table Participants Present
Dr. Terri L. Winfree, President
Ms. Jodi Pedersoli, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Scott Kalicki, Interim Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group
Ms. Cheron Ricks, Support Staff Representative

Table Participants Absent
Mr. Marc Wiley, Chair
Ms. Joelle Mulhearn
Mr. John Stanfa
Ms. Thalia Valdiva, Student Trustee
Mr. Thomas Nicholas, Faculty Representative

Administrators Present
Mr. David Cronan; Ms. Carol Fawcett; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Kim Kunce; Dr. Anthony Martin; Dr. Jermaine Morales

Faculty Members Present
Ms. Shannon Word

Staff Members Present
Ms. Crystal Alston; Mr. William Berkley; Ms. Tonya Norfleet; Ms. Kimberly Pedersen, Ms. Andrea Small

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There was none.
INTRODUCTIONS/RECOGNITIONS

Dr. White noted that Student Trustee Ms. Thalia Valdiva could not attend the meeting and would be sworn in at a later time.

Dr. Winfree introduced and welcomed Dr. Anthony Martin, Sr., Chief of Police.

CONSENT ITEMS

Minutes
That the Board of Trustees approves the Minutes of the 813th Regular Meeting of April 30, 2019; the Minutes of the Closed Session of April 30, 2019; the Minutes of the Special Board Meeting of June 4, 2019; and the Minutes of the Closed Session of June 4, 2019; as presented.

Resignation of Dr. Stefanie Coleman, Director, First Year Experience
That the Board of Trustees accepts the resignation request of Dr. Stefanie Coleman, Director, First Year Experience, effective May 31, 2019.

Bills Payable – FY2019
That the Board of Trustees approves the FY2019 List of Bills Payable for April and May 2019 (including trustee and employee travel expenditures), as indicated in the enclosure.

Mr. Readey requested that Items 4.1, 813th Regular Meeting Minutes; and 4.3, Organizational Meeting Minutes of April 30, 2019 be pulled.

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves Items 4.2, 4.4, 4.5, 4.6, and 4.7.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas  Aye
Mr. Readey  Aye
Dr. White  Aye
Ms. Williams  Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Motion to Amend
Mr. Baikauskas moved and Ms. Williams seconded the motion to amend Item 4.1, 813th Regular Meeting Minutes to reflect Mr. Readey’s attendance under Others.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas  Aye
Mr. Readey  Aye
Dr. White  Aye
Ms. Williams  Aye

The vote being four (4) Ayes, no Nays, the motion carried.
Mr. Readey moved and Mr. Baikauskas seconded the motion to amend Item 4.3, April 30, 2019 Organizational Meeting Minutes to correct Mr. Readey’s name on roll call from John to Jay.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Dr. White announced that Item 7.1, Draft of Board Goals; and 7.2, President’s Evaluation will be pulled due to the Board Chair and other Trustees not being in attendance.

ACTION ITEMS

Appointment of Assistant Professor, Information Technology Cybersecurity

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Mr. Bruce Thompson as Assistant Professor, Information Technology Cybersecurity, effective August 13, 2019, at an annual salary of $63,747.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Resource Allocation Management Plan (RAMP) Submission

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the submission of the FY2021 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Mr. Baikauskas inquired about how the RAMP reflects the changes going on in Springfield right now. Dr. Winfree explained the State RAMP list consists of projects from across Illinois and as projects are completed, PSC’s projects start to move up the list. She added that letters of support demonstrating a need in the community help to get projects on the list.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.
Travel Recommendation - TRIO Upward Bound Program

Ms. Williams moved and Dr. White seconded that the Board of Trustees approves the contract with King College Tours for the TRIO Upward Bound Program Summer College Tour to San Diego and Los Angeles, California from July 8 through July 12, 2019, in the amount of $46,735.00.

Dr. Winfree explained that the federal grant allows, in this case, Rich East High School students, an opportunity to travel and have first-hand experience visiting universities. It has shown that these types of opportunities positively impacts high school students’ academic performance and motivation. The whole program helps the students with entrance exams and preparation for applying for college. The entire trip is funded by the grant.

During discussion, Ms. Williams inquired about getting bids sooner. Dr. Winfree explained the process and noted that the bids were not all in for the April meeting. Dr. Winfree will work with TRIO directors about bringing bids sooner and/or possibly having a May Board meeting to bring this item to the Board sooner.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Mr. Baikauskas</td>
<td>Aye</td>
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<td>Mr. Readey</td>
<td>Aye</td>
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<tr>
<td>Dr. White</td>
<td>Aye</td>
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<tr>
<td>Ms. Williams</td>
<td>Aye</td>
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The vote being four (4) Ayes, no Nays, the motion carried.

CurriQunet

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the maintenance cost of CurriQunet in the amount of $7,650.50.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Mr. Baikauskas</td>
<td>Aye</td>
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<tr>
<td>Mr. Readey</td>
<td>Aye</td>
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<td>Dr. White</td>
<td>Aye</td>
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<td>Ms. Williams</td>
<td>Aye</td>
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The vote being four (4) Ayes, no Nays, the motion carried.

Purchase of Treasurer’s Bond

Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the purchase of a Treasurer’s Bond from Briargate Insurance Services, issued by Liberty Mutual Insurance Company in the amount of $4.75 million at a cost of $4,750.00 for the period July 1, 2019 through June 30, 2020.

Upon the call of roll, the vote was as follows:

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<th>Aye</th>
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<tr>
<td>Mr. Baikauskas</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Readey</td>
<td>Aye</td>
</tr>
<tr>
<td>Dr. White</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Williams</td>
<td>Aye</td>
</tr>
</tbody>
</table>

The vote being four (4) Ayes, no Nays, the motion carried.
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Risk Management Consortium Premiums
Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the payment of the annual insurance premiums to the Illinois Community College Risk Management Consortium (ICCRMC), effective July 1, 2019 through June 30, 2020 in the amount of $261,863.00.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas  Aye
Mr. Readey      Aye
Dr. White       Aye
Ms. Williams    Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Bid Recommendation - ITR Cooling Unit Replacement Project
Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the ITR Cooling Unit Replacement Project to the lowest responsible bidder, Amber Mechanical Contractors, Inc. in the amount of $82,400 plus a 10% construction contingency of $8,240 for a total construction price not to exceed $90,640.00.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas  Aye
Mr. Readey      Aye
Dr. White       Aye
Ms. Williams    Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Bid Recommendation Main Building Bathroom Renovations Phase 2
Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the Main Building Bathroom Renovations Phase 2 Project to the lowest responsible bidder, Chicago Heights Construction Company, in the amount of $64,915 plus a 10% construction contingency of $6,491.50 for a total construction price not to exceed $71,406.50.

Dr. Winfree explained that this project was approved at the February board meeting and the costs are lower than anticipated. Dr. Winfree pointed out that the recommendation is actually the second lowest bid, due to the construction company with the lowest bid not having an apprenticeship program as required by Board policy.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas  Aye
Mr. Readey      Aye
Dr. White       Aye
Ms. Williams    Aye

The vote being four (4) Ayes, no Nays, the motion carried.
Renewal Recommendation – ManageEngine Products

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the annual renewal of the software license agreement for ZOHO’s ManageEngine Products in the amount of $12,718.80.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Purchase Recommendation – EBSCO Library Database Subscription

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the renewal of library database subscriptions from EBSCO in the amount of $19,460.00 from July 1, 2019 through June 30, 2020.

Mr. Readey inquired about the review of the usage level of database. Dr. Hansel explained that it is reviewed every year by a program that calculates the hits and they are able to change what databases they purchase.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Purchase Recommendation – Consortium of Academic and Research Libraries of Illinois (CARLI) Library Database Subscriptions

Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the renewal of library database subscriptions from Consortium Academic and Research Libraries of Illinois (CARLI) in the amount of $28,419.43 from July 1, 2019 through June 30, 2020.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas: Aye
- Mr. Readey: Aye
- Dr. White: Aye
- Ms. Williams: Aye

The vote being four (4) Ayes, no Nays, the motion carried.
Renewal Recommendation – Microsoft Enrollment for Education Solutions Agreement

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, for the period July 1, 2019 through June 30, 2020, in the amount of $26,282.59.

Upon the call of roll, the vote was as follows:

   Mr. Baikauskas      Aye
   Mr. Readey          Aye
   Dr. White           Aye
   Ms. Williams        Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Contractor Agreement – New 10GB Adult Training and Outreach Center (ATOC) Fiber – Sentinel/CDW-G

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the contractor engagement with Sentinel Technologies, Inc. to purchase, install, document and test a new OS2 Fiber Optic line to the ATOC building and 10GB cable/accessories through CDW-G, with a 10% contingency not to exceed the amount of $28,269.26 with amendment to include union wages and union provisions. Signed contract to be presented in the next board packet.

Dr. Winfree explained that there is a change in the contract that is presented in the Board packet. On page five of the section entitled, Labor Union Requirements, has been removed from the contract. The change is to keep in compliance.

Upon the call of roll, the vote was as follows:

   Mr. Baikauskas      Aye
   Mr. Readey          Aye
   Dr. White           Aye
   Ms. Williams        Aye

The vote being four (4) Ayes, no Nays, the motion carried.

Budget Transfers – April and May 2019

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the budget transfers for April and May 2019 as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

   Mr. Baikauskas      Aye
   Mr. Readey          Aye
   Dr. White           Aye
   Ms. Williams        Aye

The vote being four (4) Ayes, no Nays, the motion carried.
FY2020 Tentative Budget

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the FY2020 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2020 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on September 24, 2019 at 5:00 p.m. CDT.

Dr. Saban reviewed the budget for the Board. Mr. Baikauskas congratulated Dr. Saban on a job well done. Mr. Readey asked about the budget crisis and if it has evened out. Dr. Saban confirmed that the budget has evened out. Dr. Winfree clarified that PSC is getting what they were told they were going to get, according to the State’s formula, PSC should receive 33-1/3% from the state but instead they are only receiving 10%. A 5% increase from last year has been approved by the governor.

Upon the call of roll, the vote was as follows:

- Mr. Baikauskas Aye
- Mr. Readey Aye
- Dr. White Aye
- Ms. Williams Aye

The vote being four (4) Ayes, no Nays, the motion carried.

REPORTS

President’s Report
Dr. Winfree stated she was available to answer any questions regarding her external contacts. In the Board’s folders were the annual sustainability update, scholarship information, and a flyer on the Occupational Safety and Health Administration conference that PSC will be hosting.

President’s Cabinet Monthly Reports
Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Kalicki were available for questions on their reports.

Dr. White inquired about the status of PSC baseball catcher, Blake Soria who was given a tryout for the Arizona Diamondbacks and he expressed his overall support for PSC students.

Monthly Financial Report
Dr. Saban spoke regarding the total operating funds. Dr. White thanked Dr. Saban for all of his hard work.

Schedule for Future Board/College Events
Dr. Winfree extended an invitation to join PSC at the Fourth of July parade in Beecher. Georges Sanon, Coordinator of the Student Veterans Center is coordinating PSC’s participants.

ICCTA/ACCT Report
Dr. Winfree thanked the trustees that attended the ICCTA training and reported that there are new copies of the updated Illinois Public Community College Act books available in her office.

Prairie State College Foundation Report
Dr. Winfree thanked those that participated in the golf outing and encouraged all to visit the Foundation’s photography collection exhibit in the Christopher Art Gallery. She also asked trustees to save the date for the Foundation Gala on October 19.
Faculty Report
There was no report.

Support Staff Report
There was no report.

CLOSED SESSION

Action As a Result of Closed Session, if necessary
No items for closed session.

ADJOURNMENT
Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:52 p.m.

Dr. Ronald White, Vice Chair

Chris Baikauskas, Secretary

Jodi Pedersoli, Board Recorder