
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED ELEVEN MEETING
REGULAR MEETING**

Tuesday – February 26, 2019

5:00 p.m.

Board Room (No. 2274)

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. CALL TO ORDER
2. ORAL/WRITTEN PUBLIC COMMUNICATIONS
3. INTRODUCTIONS/RECOGNITIONS
 - 3.1 Higher Learning Commission Presentation – Jan Bonavia, Director of Institutional Effectiveness, Planning, and Accreditation

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 810th Regular Meeting of January 29, 2019; as presented.

- 4.1 810th Regular Meeting – January 29, 2019

(Enclosure)

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Personnel

- 4.2 Approval of Sabbatical Leave – Dr. Megan Hughes (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one semester sabbatical in fall 2019 for Dr. Megan Hughes, Associate Professor, English/Reading, according to the provisions in Section 4.25 of the faculty contract.

Institutional

- 4.3 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2019, First Eight-Week Classes and Sixteen-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$238,189.75, adjunct faculty compensation in the amount of \$683,876.71, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of \$14,425.40, for first eight week classes and sixteen-week classes of the Spring 2019 term (credit courses).

Financial

- 4.4 Bills Payable – FY2019 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2019 List of Bills Payable for January (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

Institutional

- 5.1 First and Final Reading, Board Policy E-10, Class Attendance (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy E-10, Class Attendance.

- 5.2 First and Final Reading, Board Policy F-13, Grievances/Complaints by Students (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy F-13, Grievances/Complaints by Students.

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Financial

- 5.3 Project Recommendation – Main Building Bathroom Renovations Phase 2 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Main Building Bathroom Renovations Phase 2 Project at an estimated cost of \$94,920, including architectural/engineering services, construction costs and contingency.

- 5.4 Project Recommendation – Exterior Site Signage Phase 2 (Enclosure)

RECOMMENDATION:

That the Board of Trustees approves the Exterior Site Signage Phase 2 Project at an estimated cost of \$139,440, including architectural/engineering services, construction costs and contingency.

- 5.5 Bid Recommendation – Physical Inventory Count and Insurance Appraisal (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the bid for the Physical Inventory County and Insurance Appraisal to the lowest responsible bidder, Duff & Phelps, in the amount of \$18,500.

- 5.6 Bid Recommendation – Graduation Regalia and Related Accessories (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award the Graduation Regalia and Related Accessories contract to the lowest bidder, Chicago Balfour Company, for the period of one (1) year and that the Board of Trustees provide authorization, upon successful performance by Balfour, the option to negotiate a succeeding three (3) year all-inclusive contract with Balfour for Graduation Regalia and Accessories.

- 5.7 Purchase Recommendation – Facilities and Operations Truck (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of (1) one 2019 Ford F-250 4x4 Pick-up with an eight foot bed from the Suburban Purchasing Cooperative Contract #173 in the amount of \$26,762.

- 5.8 Contract Approval – Meristem Advisors, LLC (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the agreement with Meristem Advisors, LLC as municipal advisor to Prairie State College in connection with its issuance of bonds to fund capital improvements.

- 5.9 Tuition Rate and Fees Changes (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the following tuition rate changes beginning fall 2019 based on an annual \$2.00 per credit hour increase for in-district students through 2022.

	<u>Current Rate</u>	<u>Proposed Rate</u>
<i>In-District</i>	<i>\$143.50</i>	<i>\$145.50</i>
<i>Out-of-District</i>	<i>\$358.75</i>	<i>\$363.75</i>
<i>Out-of-State/Intl</i>	<i>\$430.50</i>	<i>\$436.50</i>

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It is also recommended that the Board of Trustees approve the following effective fall 2019:

- *An annual \$.50 increase in the Technology Fee to \$15.50 per credit hour beginning fall 2019 through 2022.*
- *An annual \$1.50 increase in the Infrastructure Fee to \$10.50 per credit hour beginning fall 2019 through 2022.*

It is further recommended that students committing to and completing 30 credit hours per year will have no tuition increase.

5.10 Budget Transfers – November, December 2018 and January 2019 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for November 16-30, 2018, December 2018, and January 2019, as indicated in the enclosure.

6. REPORTS

6.1 President's Report (Enclosure)

6.2 President's Cabinet Monthly Reports (Enclosure)

6.3 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Community Service Awards (Nomination Process)

7.4 Prairie State College Foundation Report (Enclosure)

7.5 Faculty Report

7.6 Support Staff Report

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
