The demand for pharmacy professionals is increasing each year in response to the growth of an aging population and the development of new prescription drugs. Prairie State College’s (PSC) Pharmacy Technician healthcare vocational certificate course provides students with the necessary training and tools needed to enter the pharmacy field.

**CERTIFICATION**
Upon successful completion of the Pharmacy Technician healthcare vocational certificate course, students may be eligible to sit for the Pharmacy Technician Certification Board (PTCB) Certified Pharmacy Technician (CPhT) national exam.

**ABOUT THE CURRICULUM**
Pharmacy technicians help licensed pharmacists dispense prescription medication to customers or health professionals. This comprehensive 50-hour course prepares students to enter the pharmacy field and to take the Pharmacy Technician Certification Board’s exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings - working under the supervision of a registered pharmacist.

Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement.

**JOB OUTLOOK**
According to the U.S. Department of Labor’s Bureau of Labor Statistics, the need for pharmacy technicians is expected to grow 32 percent by 2020 with 108,300 technicians needed to fill jobs nationwide. A Brookings Institution index of economic recovery from July 2013 stated that the number of U.S. healthcare industry workers rose to 14.5 million from 11.9 million, a 22.7 percent increase between the first quarters of 2003 and 2013. Employment in other industry sectors grew just 2.1 percent over that same time period.

Experiential learning opportunities may be available for students who successfully complete the Pharmacy Technician healthcare vocational certificate course.

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Refer to the current course schedule for course dates and times or visit prairiestate.edu/noncredit.
USE INSTANT ENROLLMENT
Register and pay for continuing education courses through Instant Enrollment on WebAdvisor.

To register, go to prairiestate.edu and select How to Register for Non-Credit Courses from the A-Z index.

HOW TO REGISTER
Step 1. Review and choose classes
Review and choose classes from the non-credit class schedule online at prairiestate.edu, or request a copy by calling (708) 709-3750.

Step 2. Register
1. Register online through WebAdvisor by following the Instant Enrollment instructions.
   • If you have a WebAdvisor username and password, please log in before registering.
   • If you are a new student, you will need to fill out the Personal Identification screen to create an account. Your username and password will be emailed to you upon registration.

2. Register in person at Enrollment Services on the main campus or at the Matteson Area Center on weekdays. (Please note that only credit and debit card payments are accepted at the Matteson Area Center).

3. Register by phone by calling (708) 709-3516 or (708) 709-3750. Please have your credit or debit card information ready.

4. Register by mail by completing the registration form at the back of the non-credit schedule. Send payment with completed registration form to Prairie State College, Office of Enrollment Services, 202 South Halsted Street, Chicago Heights, IL 60411. Checks should be made payable to Prairie State College. Driver’s license number and phone number must be included on check.

Step 3. Payment
Pay tuition and fees. Payment is due in full at time of registration. Paying by cash or check, Visa, MasterCard, or Discover? Visit the Business Office to pay tuition. Note: Make checks payable to Prairie State College. Driver’s license or State ID and a phone number is required for all checks. Prefer to pay at the Matteson Area Center? Only credit and debit cards are accepted for payment there.

REFUNDS
If you register for a non-credit class, but are unable to attend, you are required to fill out an Add/Drop form to officially withdraw from the course. This can be accomplished by visiting the Enrollment Services Office at our main campus or the Matteson Area Center during business hours. Dependent on the course, students can also withdraw from courses via WebAdvisor 48 hours prior to the start date of the course. No refunds will be issued unless requested 48 hours before the first class meeting (excluding weekends and holidays).

WIOA APPROVED COURSE
The Workforce Innovation and Opportunities Act (WIOA) has helped many individuals obtain new job skills and training to make them more employable. If you meet the eligibility requirements and funding is available, WIOA may help pay for your tuition, books, and other fees associated with college courses. The Pharmacy Technician Program is approved for WIOA funding for eligible individuals. For more information on WIOA, call (708) 709-7975.

FOR MORE INFORMATION
psceducation@prairiestate.edu
(708) 709-3750