



## DIRECT DEPOSIT AUTHORIZATION FORM

Name: \_\_\_\_\_ Id #: \_\_\_\_\_

*I hereby authorize Prairie State College to deposit my pay directly to the bank account identified below. This will continue until I send a written notification of termination.*

<b>Checking Account Information*</b>	
Bank Name:	
Routing Number:	
Account Number:	
<input type="checkbox"/> 100% of Net Pay    OR <input type="checkbox"/> Fixed dollar amount to be deposited:	

<b>Savings Account Information*</b>	
Bank Name:	
Routing Number:	
Account Number:	
<input type="checkbox"/> 100% of Net Pay    OR <input type="checkbox"/> Fixed dollar amount to be deposited:	

**\*Please Note**

1. A voided check or an official request from your bank **MUST** accompany this form for verification purposes.
2. Without account verification, payroll will not be able to process your paycheck.
3. All check advises will be available for viewing on WebAdvisor. No exceptions will be made.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_