

### Adjusting the Computer Mouse Settings

There are a variety of settings that can be changed on your personal computer to make your mouse easier to use.

1. Open the Start menu and select **Settings**.
2. Select **Devices** from the list.
3. Select **Mouse & touchpad** from the list.
4. Set the primary mouse button to left or right.
5. Set the number of lines the mouse wheel should scroll.
6. Set the option to scroll inactive windows when hovering over them.
7. If you want to set additional options, click on **Additional mouse options**.
8. On the **Buttons** tab, you can:
  - a. Switch the primary and secondary buttons. (Good for those who are left-handed or prefer to use the mouse with their left-hand.)
  - b. Change the double-click speed. If you have trouble double-clicking fast enough to open files and folders, you can adjust the speed to something that works for you.
9. On the **Pointers** tab, you can change the images used for the mouse pointer.
10. On the **Pointer Options** tab, you can change the pointer speed so that it moves faster or slower.
11. On the **Wheel** tab, you can adjust the number of lines that will be scrolled when you use the mouse wheel.
12. Select **OK**.

**Note:** Do **NOT** adjust the mouse settings in classrooms. Changing the default settings in classroom computers will affect all users of that classroom computer.