
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED FORTIETH MEETING
REGULAR MEETING**

**Tuesday – January 25, 2022
5:30 p.m.**

Barnes & Noble College Auditorium

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS**
 - 3.1 Pioneer Award
 - 3.2 Introductions:
 - Dean of Liberal Arts and Social Sciences, Melissa Hebert-Johnson
 - Director of Athletics, Joseph Belcaster
 - Assistant Professor of Nursing, Dr. Guadalupe Perez
 - 3.3 Presentation – Matteson Area Center Renovation
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

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RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 839th Regular Meeting of December 7, 2021; as presented.

- 4.1 839th Regular Meeting – December 7, 2021 (Enclosure)

Personnel

- 4.2 Retirement of Dr. Nicholas E. Halm-Lutterodt, M.D.,
Professor/Coordinator of Biology (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement of Dr. Nicholas E. Halm-Lutterodt, M.D., Professor/Coordinator of Biology, effective June 30, 2023.

- 4.3 Resignation of Dr. Tiffany Brewer, Dean of Equity and Inclusion (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Dr. Tiffany Brewer, Dean of Equity and Inclusion, effective January 21, 2022.

Financial

- 4.4 Adjunct Faculty Compensation for Non-Credit Courses, 2021 Fall Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$75,860.97, for the fall 2021 term (non-credit courses).

- 4.5 Bills Payable – FY2022 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2022 List of Bills Payable for November 16 - 30 and December 1-23, 2021 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

"The discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act" 5 ILCS 120/2(c)(21).

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Institutional

- 5.1 Review of Closed Session Minutes (Enclosure - Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

- 5.2 Review of Verbatim Recordings of Closed Session Meetings (Enclosure - Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

- 5.3 Schedule for Summer Work Hours (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves that the College be closed on Fridays during the summer of 2022 from May 27 through August 12, Monday – Thursday work and operating hours for employees will be adjusted accordingly.

Financial

- 5.4 Bid Recommendation – Campus Police Relocation (Enclosure)

RECOMMENDATION :

It is recommended that the Board of Trustees approves the bid for the Campus Police Relocation Project to the lowest responsible bidder, Blue Reef, LLC in the amount of \$337,000 plus a 10% construction contingency of \$33,700 for a total construction price not to exceed \$370,700 for a base bid.

- 5.5 Payment Approval –Technology Equipment for the Dental Clinic (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves additional funds in the amount of \$4,028.43 to CDW-G and \$400.20 to Amazon for technology equipment for the Dental Clinic.

- 5.6 Purchase Recommendation – PeriopSim Software and VR Hardware (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of PeriopSim software and VR hardware from the sole source supplier for the Surgical Technology program at a cost of \$12,000.

- 5.7 Contract Recommendation – Akil-Abree Consulting, LLC (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the consulting contract with Akil-Abree Consulting, LLC in the amount of \$60,000 for twelve months to be paid in twelve monthly payments of \$5,000 per month for campus safety, technology, and infrastructure enhancement and project management.

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- 5.8 Payment Approval – South Metropolitan Higher Education Consortium -- Inside Higher Ed Employee Recruitment (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the consortium payment in the amount of \$16,199.40, for the 2022 year to Inside Higher Ed, Inc., a job posting site used for employee recruitment purposes.
- 5.9 Contract Renewal – Ellucian Company, L.P. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract renewal with Ellucian Company, LP, for their Data Analytics module in the amount of \$25,358 for the period March 1, 2022 to February 28, 2023.
- 5.10 Contract Renewal – Qless (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the renewal of the QLESS queuing software system at a cost of \$35,249.76 over a three-year period.
- 5.11 Contract Renewal – Annual Dispatch and Technology Fee (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the annual fee for dispatch services for years 2, 3, 4 and 5 and technology fee for years 2, 3, 4 and 5 to be paid by the schedule to the Cook County Sheriff's Emergency Telephone System Board.
- 5.12 Budget Transfers – November and December 2021 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for November 8-30 and December 2021, as indicated in the enclosure.

6. REPORTS

- 6.1 President's Cabinet Monthly Reports (Enclosure)
- 6.2 Monthly Financial Report (Enclosure)
- 6.3 Strategic Plan Annual Report (Enclosure)
- 6.4 Program Advisory Committee Memberships (Enclosure)
- 6.5 Citizen/Special Advisory Committee Memberships (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Discussion – Responsible Bidder Requirements (Enclosure-Board Members Only)
- 7.2 Schedule for Future Board/College Events (Enclosure)

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7.3 ICCTA/ACCT Report

7.4 Prairie State College Foundation Report

(Enclosure)

7.5 Faculty Report

7.6 Support Staff Report

7.7 Student Government Association Report

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
