
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED FIFTIETH MEETING
REGULAR MEETING**

**Tuesday – January 31, 2023
Board Room (No. 2274)
5:30 p.m.**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS**
 - 3.1 Pioneer Award – Jaime Miller, Dean of Enrollment Management/Registrar
 - 3.2 Introduction of Dr. Bernard R. Little, Vice President of Student Affairs
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 849th Regular Meeting of December 6, 2022; as presented.

- 4.1 849th Regular Meeting – December 6, 2022 (Enclosure)

Personnel

- 4.2 Retirement of Felix C. Simpkins, Dean of Student Development (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement of Felix J. Simpkins, Dean of Student Development, effective May 31, 2023.

- 4.3 Retirement of Patricia Trost, Chief of Staff (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement of Patricia Trost, Chief of Staff, effective June 16, 2023.

- 4.4 Resignation of Dr. Megan Hughes, Dean of Allied Health and Emergency (Enclosure)

Services

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Dr. Megan Hughes, Dean of Allied Health and Emergency, effective February 28, 2023.

- 4.5 Approval of Sabbatical Leave for LaLinda De La Fuente, Associate Professor of Sociology/Coordinator, Social Sciences (Enclosure)

It is recommended that the Board of Trustees approves a one semester sabbatical leave in Fall 2023 for LaLinda De La Fuente, Associate Professor of Sociology/Coordinator, Social Sciences, according to the provisions in Section 4.25 of the 2020-2023 Agreement between the Board of Trustees of Community College District 515 and Prairie State College Federation of Teacher, Local 3816, AFT, AFL-CIO.

- 4.6 Approval of Sabbatical Leave for Dr. Jessica Nastal, Associate Professor of English (Enclosure)

It is recommended that the Board of Trustees approves a one semester sabbatical leave in Fall 2023 for Dr. Jessica Nastal, Associate Professor of English, according to the provisions in Section 4.25 of the 2020-2023 Agreement between the Board of Trustees of Community College District 515 and Prairie State College Federation of Teacher, Local 3816, AFT, AFL-CIO.

Financial

- 4.7 Adjunct Faculty Compensation for Non-Credit Courses, 2022 Fall Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$103,305.37, for 2022 fall term (non-credit courses).

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- 4.8 Bills Payable – FY2023 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2023 List of Bills Payable for November 16 - 30 and December 1-23, 2022 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

"The discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." 5 ILCS 120/2(c) (21).

Institutional

- 5.1 Review of Closed Session Minutes (Enclosure - Board Members Only)
RECOMMENDATION:
In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.
- 5.2 Review of Verbatim Recordings of Closed Session Meetings (Enclosure - Board Members Only)
RECOMMENDATION:
In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.
- 5.3 First Reading – Board Policy G-42, Confidential Reporting of Illegal or Or Unethical Activity (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-42, Confidential Reporting of Illegal or Unethical Activity, as revised.
- 5.4 2023-2027 Strategic Plan (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts and supports the 2023-2027 Strategic Plan.
- 5.5 Schedule for Summer Work Hours (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves that the College be closed on Fridays during the summer of 2023 from May 26 through August 11, Monday – Thursday work and operating hours for employees will be adjusted accordingly.

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Financial

- 5.6 Lobbying Services Agreement – Maren Ronan, Ltd. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a one-year service contract with Maren Ronan, Ltd. effective January 1, 2023 through December 31, 2023 at a rate of \$5,400.00 per month for lobbying services.
- 5.7 Contract Recommendation -- Judy Mitchell Consulting LLC (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Judy Mitchell LLC for the part time, interim chief financial officer/professional coach for the Executive Director of Human Resources in the amount of \$13,500 per month beginning January 10, 2023.
- 5.8 Contract Recommendation – Akil-Abree Consulting, LLC (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the consulting contract with Akil-Abree Consulting, LLC in the amount of \$60,000 for twelve months to be paid in twelve monthly payments of \$5,000 per month for campus safety, technology, infrastructure enhancement, and grant identification and project management.
- 5.9 Contract Recommendation – King Tours & Transportation – TRIO Student Support Services Spring Break College Tour (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King Tours & Transportation in the amount of \$29,340 for the TRIO Student Support Services Spring Break College Tour to Washington, D.C. from March 12, 2023 through March 15, 2023.
- 5.10 Contract Recommendation – King Tours & Transportation – TRIO Upward Bound Spring Break College Tour (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King Tours & Transportation in the amount of \$47,565 for the TRIO Upward Bound Program Spring Break College Tour to New York/Washington, D.C. from April 10, 2023 through April 14, 2023.
- 5.11 Contract Recommendation – King Tours & Transportation – TRIO Educational Talent Search Spring Break College Tour (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King Tours & Transportation in the amount of \$43,800 for the TRIO Educational Talent Search Program Spring Break College Tour to Georgia. from March 19, 2023 through March 22, 2023.
- 5.12 Contract Recommendation – Maxient Student Services Software (Enclosure)
RECOMMENDATION :
It is recommended that the Board of Trustees approves the purchase of the Maxient Student Services Software, in the amount of \$38,000.

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- 5.13 Contract Renewal – Alcove Insights (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves additional services hours not to exceed \$17,500 with Alcove Insights for reporting and institutional research dashboard development.

- 5.14 Budget Transfers – November and December 2022 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for November 8-30 and December 2022, as indicated in the enclosure.

6. REPORTS

- 6.1 President’s Cabinet Monthly Reports (Enclosure)

- 6.2 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)

- 7.2 ICCTA/ACCT Report

- 7.3 Prairie State College Foundation Report (Enclosure)

- 7.4 Faculty Report

- 7.5 Support Staff Report

- 7.6 Student Government Association Report

8. CLOSED SESSION

- 8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
