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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**EIGHT HUNDRED FORTY FIFTH MEETING  
REGULAR MEETING**

**Thursday – June 30, 2022  
5:30 p.m.**

**Room 2274 (Board Room)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
- 4. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

**RECOMMENDATION:**

*It is recommended that the Board of Trustees approves the items on the Consent Agenda.*

**Minutes**

**RECOMMENDATION:**

*It is recommended that the Board of Trustees approves the Minutes of the 844th Regular Meeting of May 31, 2022; as presented.*

## 845th REGULAR MEETING

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- 4.1 844th Regular Meeting – May 31, 2022 (Enclosure)

### Personnel

- 4.2 Full Time and Adjunct Faculty Compensation for Non-Credit Courses, 2022 Spring Term (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the full-time faculty compensation in the amount of \$1,300.00 and the adjunct faculty compensation in the amount of \$20,343.90, for the spring 2022 term (non-credit courses).*

### **Financial**

- 4.3 Resolution – Payment of Bills (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2022.*

- 4.4 Bills Payable – FY2022 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2022 List of Bills Payable for May 2021 (including trustee and employee travel expenditures), as indicated in the enclosure.*

## 5. ACTION ITEMS

***The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.***

### **CLOSED SESSION**

*“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity” (5 ILCS 120/2(c)(1)); and “the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.” (5 ILCS 120/2(c) (21)).*

### **Personnel**

- 5.1 Extension of Interim Appointment - Vice President of Student Affairs (Enclosure-Board Members/Executive Officers Only)

*That the Board of Trustees approves the extension of the interim assignment for Ms. Jaime Miller as Interim Vice President of Student Affairs, beginning July 1, 2022 through December 31, 2022, at a monthly stipend of \$1,850.*

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## 5.2 Approval of Resignation and Separation Agreement

*RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the resignation and approves the Separation Agreement with Dr. Thomas D. Saban, effective August 31, 2022.*

## 5.3 Appointment of Interim Vice President, Finance and Administration

*RECOMMENDATION:* (Enclosure-Board Members/Executive Officers Only)

*It is recommended that the Board of Trustees authorizes the agreement with The Registry for the interim Vice President of Finance and Administration with a monthly compensation of \$15,000 not to exceed 12 calendar months.*

## 5.4 Appointment of Interim Chief Information Officer

*RECOMMENDATION:* (Enclosure-Board Members/Executive Officers Only)

*It is recommended that the Board of Trustees authorizes the agreement with CampusWorks for an interim Chief Information Officer with a monthly compensation of \$35,920 for six (6) months.*

### **Institutional**

## 5.5 Review of Closed Session Minutes

(Enclosure-Board Members Only)

*RECOMMENDATION:*

*In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.*

## 5.6 Review of Verbatim Recordings of Closed Session Minutes

*RECOMMENDATION:* (Enclosure-Board Members Only)

*In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.*

### **Financial**

## 5.7 FY2023 Salary Classification Ranges

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves an upward adjustment of three percent to the classification system salary structure applicable to all non-faculty positions for FY2023.*

## 5.8 FY2023 Salaries for Hourly Employees, Confidential Support Staff, Managers and Administrative Employees

(Enclosure)

*RECOMMENDATION:*

*That the Board of Trustees approves a salary increase of three (3) percent for hourly employees and confidential support staff, and a salary increase of two (2) percent for police sergeants, managers, and administrative employees effective July 1, 2022 for FY2023.*

## 5.9 Rescindment of Action Taken at April 26, 2022 Meeting

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees rescinds the action taken at its April 26, 2022 to approve the proposal from LiveWire Construction Inc., for the installation of eight (8) Intellistreets smart campus lighting poles in the amount of \$80,200.*

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- 5.10 Contract Recommendation – Marcum LLP (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the contract with Marcum LLP for the work being performed in conjunction with the preparation of the audit, financial statements, and grant support at an estimated cost of \$120 per hour.*
- 5.11 Contract Approval – Loop Medical (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the continued services of Lop Medical for COVID-19 testing at a flat monthly rate of \$2,500 for a minimum of six months or \$15,000 for compliance of Executive Order 2021-20.*
- 5.12 Contract Approval – PeopleAdmin License and Subscription Renewal (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a one-year contract renewal of the annual subscription for the PeopleAdmin Service Agreement in the amount of \$48,461.49 which includes the Applicant Tracking, Employee Records, and Position Management modules of the Human Resources talent management suite.*
- 5.13 Contract Approval – ManageEngine Products (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the annual contract for ZOHO's ManageEngine Products, in the amount of \$10,150.20 with a 10% contingency for a total of \$11,165.22.*
- 5.14 Colleague ERP Moved to Cloud Infrastructure (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the support and licensing for the ERP application to be maintained and updated in the Azure Cloud Infrastructure with support provided by Ferrilli in the amount of \$5,125.00 per month and licensing for the Microsoft Azure Cloud provided by CDW-G averaging \$3,500 per month, with a 10% contingency through June 30, 2024.*
- 5.15 Lenel System Upgrade – Door Security for New Police Location (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that at the Board of Trustees approves the installation of all new door access readers, cabling, and controller(s) for twelve doors in the new location with Lenel in the amount of \$59,061.70 plus 10% contingency for a total of \$64,956.87.*
- 5.16 Membership Approval – Illinois Green Economy Network (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the payment of \$10,000 for the FY2023 membership dues in the Illinois Green Economy Network.*

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- 5.17 Purchase of Treasurer's Bond (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the purchase of a Treasurer's Bond from HUB International Limited, previously Briargate insurance, issued by Liberty Mutual Insurance Company in the amount of \$4,750 million at a cost of \$4,750 for the period July 1, 2022 through June 30, 2023.*
- 5.18 Purchase Recommendation – Consortium of Academic and Research Libraries Of Illinois (CARLI) Library Database Subscriptions (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of library database subscriptions from Consortium of Academic and Research Libraries of Illinois in the amount of \$47,383.57, from July 1, 2022 through June 30, 2023.*
- 5.19 Purchase Recommendation – EBSCO Library Database Subscriptions (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of library database subscriptions from EBSCO, in the amount of \$21,439.00, from July 1, 2022 through June 30, 2023.*
- 5.20 Purchase Recommendation – HURST NCLEX Live Review (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the purchase of the HURST NCLEX Review Live Exam Prep Program in the amount of \$18,309.*
- 5.21 Resource Allocation Management Plan (RAMP) Submission (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the submission of the FY2023 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.*
- 5.22 Renewal Recommendation -- Microsoft Enrollment for Education Solutions Agreement (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$29,292.22 with a 10% contingency for a total of \$32,221.44 for the period September 1, 2022 through August 31, 2023.*
- 5.23 Intergovernmental Agreement Extension (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves an extension of the Intergovernmental Agreement to lease approximately \$1,102 rental square feet to the Illinois Department of Employment Security through June 30, 2026.*
- 5.24 Budget Transfers – May 2022 (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the budget transfers for May 2022 as indicated in the enclosure.*

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5.25 FY2023 Tentative Budget

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2023 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2023 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on September 27, 2022 at 5:30 p.m. CDT.*

**6. REPORTS**

6.1 President and Cabinet Monthly Reports (Enclosure)

6.2 Monthly Financial Report (Enclosure)

6.3 Graduating Student Exit Survey (Enclosure)

**7. ITEMS FROM THE BOARD OF TRUSTEES**

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report (Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

7.6 Student Government Association Report

7.7 Board Goals (Enclosure-Board Members Only)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2023 Board Goals.*

**8. CLOSED SESSION**

8.1 Action As a Result of Closed Session, if necessary

**9. ADJOURNMENT**

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