

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred Forty-Second Regular Meeting March 29, 2022

AMENDED MINUTES

Dr. Ronald White, Chairman, convened the 842nd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:34 p.m., Tuesday, March 29, 2022, in the Board Room of the College.

ROLL CALL:

Board Members Present

Dr. Ronald White, Chairman
Mr. Christopher Baikauskas, Vice Chairman
Ms. Monica Gordon, Secretary
Mr. Jay Readey
Ms. Miriam Slaughter
Ms. Camiella Williams
Mr. Ryan Jones, Student Trustee

Board Members Absent

Mr. John Stanfa

Table Participants Present

Dr. Michael D. Anthony, President
Ms. Jodi Pedersoli, Board Recorder
Mr. Elighie Wilson, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance & Administration
Ms. Jaime Miller, Interim Vice President, Student Affairs
Mr. Eric Stach, Del Galdo Law Group

Table Participants Absent

Mr. Thomas Nicholas, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Mr. Joe Belcaster; Ms. Jan Bonovia; Ms. Alisha Clark; Ms. Annette Dolph;
Ms. Melissa Hebert-Johnson; Ms. Deborah Havighorst; Dr. Megan Hughes; Mr. Tim Kosiek;
Ms. Janice Kaushal; Ms. Kim Kunce; Ms. Grace McGinnis; Dr. Jessica Nastal;
Dr. Charmaine Sevier; Mr. Felix Simpkins; Ms. Patricia Trost

Faculty Members Present

Mr. Chad Vietstra; Deputy Fire Chief Jeff Cook, Village of Richton Park/Adjunct; Deputy Fire Chief John Grady, Village of Lansing/Adjunct; Deputy Fire Chief Steven DeJong, Village of Homewood/Adjunct; Fire Chief Michelle Hullinger, City of Country Club Hills/Adjunct for PSC FST program; Mr. Ken Wilkens, Crete Fire Protection District/Adjunct

842nd REGULAR MEETING

March 29, 2022

Page 2

Managers Present

Ms. Crystal Alston-Nobles; Mr. Eddie Gallon; Ms. Alysee Hansen; Mr. Chris Kuchta;
Ms. Cristina Lazard; Mr. Earl Powell; Mr. Georges Sanon; Ms. Dawn Sterning;
Ms. Oshunda Williams

Support Staff Present

Mr. Michael Saldana; Mr. Michael Tomaszewski; Mr. Fred Ziems

Others Present

Fire Chief Michael Bacon, Village of Matteson; Administrator Anthony Burton, Village of Matteson; Village President Shelia Y. Chalmers-Currin, Village of Matteson; Trustee Robbie Craig, Village of Matteson; Trustee Paula Farr, Village of Matteson; Mr. Timothy Farr, Matteson Resident; Trustee Juanita Hardin, Village of Matteson; Fire Chief Paul Hodges, Village of Richton Park; Deputy Fire Chief David Klinger, Village of Matteson; Mr. David Lockman, Akil-Abree Consulting, LLC; Trustee Andre C. Satchell, Village of Matteson; Trustee Adam Shorter III, Village of Matteson; Fire Chief Mick Smith, Village of Riverdale; Mr. Bobby Sterning; Fire Chief Kevin Welsh, Village of Glenwood

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None

INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS

Pioneer Award

Dr. Jessica Nastal presented the Pioneer Award to Ms. Dawn Sterning, Manager of Library Services.

Athletics Presentation

Mr. Joseph Belcaster gave a presentation on the vision for the Athletics program and office space.

CONSENT ITEMS

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approve the items on the Consent Agenda.

841st Regular Meeting – February 22, 2022

That the Board of Trustees approves the Minutes of 841st Regular Meeting of February 22, 2022; as presented.

Bills Payable – FY2022

That the Board of Trustees approves the FY2022 List of Bills Payable for February 2022 (including trustee and employee travel expenditures), as indicated in the enclosure.

842nd REGULAR MEETING

March 29, 2022

Page 3

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Dr. White welcomed the Mayor of Matteson and other dignitaries from the Village of Matteson, the Matteson Board of Trustees, and the Fire Chiefs from MABAS Divisions 24 and 27.

Move Item 5.7: Project Recommendation – Matteson Area Center Fire Science Project to the Front of the Action Items Agenda

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees move Item 5.7 - Project Recommendation – Matteson Area Center Fire Science Project to the front of the Action Items agenda to accommodate the many supporters of this item.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Matteson Area Center Fire Science Project

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves the Matteson Area Center Fire Science Project at an estimated cost of \$5,345,060, including architectural/engineering services, construction costs, equipment, and contingency.

842nd REGULAR MEETING

March 29, 2022

Page 4

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

CLOSED SESSION

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees move into Closed Session for “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2(c)(1).

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Advisory (Aye) |

The vote being six (6) Ayes, no (0) Nays; and one (1) Advisory, the motion carried, and the meeting adjourned to Closed Session at 6:03 p.m.

RETURN TO OPEN SESSION:

Mr. Readey moved and Ms. Slaughter seconded to return to Open Session at 6:53 p.m. All members voted Aye and the motion carried.

Approval of Resignation and Separation Agreement

It is recommended that the Board of Trustees accepts the resignation and approves the Separation Agreement with Mr. Gregory Kain, effective March 21, 2022, pending his approval.

842nd REGULAR MEETING

March 29, 2022

Page 5

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Abstain |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being five (5) Ayes, (0) Nays, one (1) Abstain, and one (1) Advisory, the motion carried.

Contract Recommendation – CampusWorks

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approves the contract with CampusWorks to provide a comprehensive assessment of critical aspects of the College’s Information Technology environment in the amount of \$45,000.

Mr. Readey inquired about the mechanism and how this leverages into the next phase of upgrades and improvements with the Information Technology Department regarding CampusWorks.

Dr. Anthony explained that CampusWorks has worked with about a third of the community colleges in Illinois. They essentially figure out what is working and what is not, what should be updated and how the people are actually doing the work. CampusWorks will be working with Information Technology to observe them and offer deliverables that will dictate to the College what their next steps should be moving forward.

Mr. Baikauskas verified that CampusWorks would assess the situation and provide solutions to improve service.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Wrap Vinyl City

Ms. Slaughter moved and Mr. Readey seconded that the Board of Trustees awards the vinyl wrapping project to the only bidder, Wrap City Vinyl, for the delivery and installation of the graphic design and wrapping to be installed on three Prairie State College CDL tractor-trailers, in the amount of \$25,272.

Mr. Baikauskas asked why Wrap Vinyl City was the only bidder on the project and if the quote was in line with the industry-standard service.

842nd REGULAR MEETING

March 29, 2022

Page 6

Ms. Clark answered that they had solicited a quote from another company several months prior and their fee was higher. Due to that quote being so high, the department discovered they would have to go through the procurement process and receive board approval. The original company did not submit a quote.

Mr. Jones asked about the 160 Driving Academy enrollment numbers.

Ms. Clark said she did not have the definitive numbers of the total enrollment. Next month, the numbers will be available and part of Vice President Wilson’s report.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Nay (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Security Cameras

Ms. Slaughter moved and Ms. Williams seconded that the Board of Trustees approves the purchase and installation of security cameras from Current Technologies in the amount of \$37,438.06 with a 10% contingency for a total of \$41,182.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Biology Lab

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approves the Biology Labs Renovation Project to the lowest responsible bidder, Chicago Heights Construction Company in the amount of \$1,032,915 plus a 10% construction contingency of \$103,291 for a total construction price not to exceed \$1,136,206.50.

842nd REGULAR MEETING

March 29, 2022

Page 7

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Renewal – TeamDynamix Hosted Software

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approves the three-year renewal of the hosted software license agreement for IT Service Management, Project Management and Enterprise Services from SHI International Corp, part of the Illinois Public Higher Education Cooperative Consortium, for \$60,307.92.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Website Redesign

Ms. Slaughter moved and Mr. Baikauskas seconded that the Board of Trustees approves the bid from iFactory, to lead the College through a comprehensive redesign of its website, with a baseline investment of \$89,753, with optional add-on services, if necessary.

Mr. Readey asked why the College did not go with the lowest bidder.

Dr. Anthony said the most significant need for the College is to rebrand. With a post-COVID environment, the College needs a highly functional and integrated approach. The lowest bid did not offer the quality, technology and functionality required. Dr. Anthony said they would like to proceed with the web design while the College had grant funding.

Ms. Alston-Nobles and Mr. Saldana confirmed that iFactory had the functionality the College was looking for. Their portfolio was the most impressive. The lowest bid did not have what the College needed. Instead, they would go with the right company to take them where they need to be and avoid investing more money later on.

842nd REGULAR MEETING

March 29, 2022

Page 8

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Fiber Channel Switch for SAN

Ms. Slaughter moved and Ms. Williams seconded that the Board of Trustees approves the upgrade of our current Server to SAN connectivity, including hardware, software, licensing, and maintenance, through CDW-G under Illinois Community College System Procurement Consortium pricing not to exceed \$35,865.06 including a 10% contingency.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Approval – Illinois Department of Innovation and Technology

Mr. Readey moved and Ms. Williams seconded that the Board of Trustees approves a contract with the Illinois Department of Innovation and Technology in the amount of \$1,560 per month for a 36-month total of \$56,160; and in addition, the College's AT&T cost will increase from \$443 per month to \$525 per month.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

842nd REGULAR MEETING

March 29, 2022

Page 9

Purchase Recommendation – Student Laptops

Ms. Slaughter moved and Ms. Williams seconded that the Board of Trustees approves the purchase of student laptops from CDW-G, under Illinois Community College System Procurement Consortium pricing in the amount of \$40,355.84.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Mr. Readey asked how many laptops are being purchased and how many the College already owned for student use. He also inquired about how often they are replaced.

Mr. Ziems responded that the College had 150 student laptops that are about 1½ to 2 years old. There are currently 15 in stock and some require repair. The College is purchasing 32 new laptops.

Dr. Anthony said the College made a commitment to “technology for all.” which extended to the employees due to hybrid working and employee travel. The College wants to make sure no student is hindered by technology. This purchase is supported by grant funding.

Purchase Recommendation -- Instructor Stations - Phase 2

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approves that the Board of Trustees approves the purchase of HP Workstations (with warranties) to replace aging equipment throughout the college from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$147,527.10.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Mr. Ready asked how long the workstations last and how many are scheduled to be replaced. Dr. White inquired about the length of the warranties.

842nd REGULAR MEETING

March 29, 2022

Page 10

Mr. Ziems answered that the warranties include one year through the company and the College purchased an additional three years.

The College is trying to update all the classrooms. Some of the equipment is 10 to 12 years old.

Dr. White requested that more detail be included in the rationale allowing the Board to make an informed decision.

Contract Recommendation – TRiO Upward Bound Program Spring Break College Tour

Ms. Williams moved and Ms. Slaughter seconded that the Board of Trustees approves the contract with King College Tours for the TRiO Upward Bound Program Spring Break College Tour to Florida from April 17 through April 21, in the amount of \$48,870.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Budget Transfers – February 2021

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the budget transfers for February, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Gordon | Aye |
| Mr. Readey | Aye |
| Ms. Slaughter | Aye |
| Dr. White | Aye |
| Ms. Williams | Aye |
| Mr. Jones | Aye (Advisory) |

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President and Cabinet Monthly Reports

The Vice Presidents highlighted their monthly report. Ms. Williams stated that her son enjoyed attending the College Fair.

Mr. Baikauskas asked Dr. Saban if there would be an officer at the door to greet the students with the Campus Police office relocation to the library. Dr. Saban said that had not been decided yet.

842nd REGULAR MEETING

March 29, 2022

Page 11

Dr. Anthony answered that the police presence at the College is still going to be the same. They will still be moving around. He added that there would be an opportunity to have other staff greet students with the redesigned space.

Dr. Anthony also told the Board about the All-College Meeting held the week before. He highlighted his new playbook message for the College to “Pioneer the Future.” Everything has changed over the past couple of years and everything matters. The College needs to throw out the old playbook and embrace the new playbook. He thanked everyone for attending the meeting and the IT Department for their resilience in this challenging time.

Monthly Financial Report

Dr. Saban highlighted the financial report.

Dr. White asked Dr. Saban how the College was doing regarding its budget.

Dr. Saban said we are still overspending their revenue by about \$800,000 per year on an annual basis. However, the College has reserves that will carry the College through the low student enrollment for two to three years.

Dr. White said the College needs a plan when they look to next July when the federal funds could possibly be depleted. The Board has to oversee the funds and it is a serious matter with low enrollment. Dr. White said the College might want to consider a two-year budget to see where things stand rather than a one-year budget.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. White said the schedule of events was in the board packet for review.

ICCTA/ACCT Report

Dr. White thanked the Board for allowing him to attend the ACCT meeting in Philadelphia. He appreciates the Board after observing other boards’ problems. Dr. White feels that the College has a team environment and a great Board. He is humbled and thankful for the Board working together as a family.

Prairie State College Foundation Report

Ms. Havighorst highlighted her report. The Investment and Finance Committee accepted the Fiscal Year 2021 Audit. She included a letter in the packet from the student that submitted an essay for the Paul Simon Student Scholarship sponsored by the ICCTA. Dr. White thanked the Foundation for all their hard work supporting the students.

Information Items

Information items are available in the board packet for perusal.

842nd REGULAR MEETING

March 29, 2022

Page 12

Faculty Report

Mr. Vlietstra said there is no faculty report. He thanked the Board for approving the Fire Science program. Mr. Vlietstra ended by saying they would do the College proud and increase enrollment.

Dr. White thanked Mr. Vlietstra for his leadership and efforts in putting the Fire Science program and Prairie State College on the map as the College was rated one of the top ten fire science programs in the nation.

Support Staff Report

No report.

Student Government Association Report

Mr. Jones said that SGA had its full board meeting after spring break. All-Latin Alliance had a guest speaker at their meeting following spring break. PTK is hosting a webinar regarding Columbia University in New York on April 11. The Sustainability Club is having an Earth Day pick-up on April 22. Prairie State Players is having their spring play on April 28 and 29. Mr. Jones also said he recently refilled the pit stops and they are being utilized.

Mr. Jones said that it had been an honor and a privilege to serve on the Board and announced that he would be leaving for boot camp on May 23 at the end of the semester.

Dr. White concluded the meeting with these final words, “Unless you move past that which you have mastered, you will never grow.”

ADJOURNMENT

*Ms. Williams moved and Ms. Slaughter that the Board of Trustees adjourn the meeting. **All members voted Aye, and the meeting was adjourned at 7:51 p.m.***

Dr. Ronald J. White, Chairman

Monica M. Gordon, Secretary

Jodi Pedersoli, Board Recorder
