

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred Fortieth Regular Meeting January 25, 2022

MINUTES

Dr. Ronald White, Chairman, convened the 840th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:39 p.m., Tuesday, January 25, 2022, in the Board Room of the College.

ROLL CALL:

Board Members Present

Dr. Ronald White, Chairman
Mr. Christopher Baikauskas, Vice Chairman
Ms. Monica Gordon, Secretary
Mr. Jay Readey
Mr. John Stanfa
Ms. Camiella Williams
Mr. Ryan Jones, Student Trustee

Board Members Absent

Ms. Miriam Slaughter

Table Participants Present

Dr. Michael D. Anthony, President
Ms. Jodi Pedersoli, Board Recorder
Mr. Elighie Wilson, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Ms. Jaime Miller, Interim Vice President, Student Affairs
Mr. Eric Stach, Del Galdo Law Group
Ms. Valerie Nicholson, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Mr. Joseph Belcaster; Ms. Jan Bonavia; Ms. Alisha Clark; Ms. Annette Dolph;
Ms. Patricia Gallagher Trost; Dr. Megan Hughes; Mr. Gregory Kain; Mr. Timothy Kosiek;
Ms. Kim Kunce; Ms. Grace McGinnis; Dr. Anthony Martin; Dr. Jermaine Morales;
Dr. Charmaine Sevier; Ms. Deborah Smith Havighorst; Ms. Cheri Taylor-Lawton

Faculty Members Present

Dr. Danielle Coleman; Dr. Guadalupe Perez; Ms. Angela Simpson

Managers Present

Ms. Alysse Hansen; Ms. Dawn Sterning

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Staff Members Present

Mr. William Berkley; Ms. Kathleen Kane; Ms. Jennifer McCorkle; Ms. Denise Morales;
Ms. Marie Pearson; Mr. Georges Sanon; Mr. Anthony Scarabello; Mr. Brian Stanley;
Ms. Sistina Taelle

Others Present

Mr. Frank DiGiovanni, Laborers Local 5; Mr. David Lockman, Akil-Abree Consulting

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None

SECRETARY PRO TEM

Mr. Christopher Baikauskas was appointed as Secretary Pro Tem.

INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS

Pioneer Award

Ms. Jaime Miller nominated Mr. Landon Dickerson, Ms. Kathleen Kane; Mr. Chris Kuchta, Ms. Jennifer McCorkle, Ms. Denise Morales, Ms. Marie Pearson, Mr. Andrew Schott, Ms. Sistina Taelle, Ms. Allison Wilkins, and Mr. Steven Young for the Pioneer Award for coming together and exceeding the needs of Prairie State College students.

(Ms. Gordon arrived at 5:45 p.m.)

Introductions

Mr. Wilson introduced Dean of Liberal Arts and Social Sciences, Melissa Hebert-Johnson. Ms. Miller introduced Director of Athletics, Joseph Belcaster. Dr. Hughes introduced Assistant Professor of Nursing, Dr. Guadalupe Perez.

Presentation – Matteson Area Center Renovation

Dr. Megan Hughes and Mr. Chad Vlietstra presented the Board with an overview of the proposed renovation of the Matteson Area Center to house the Emergency Medical Technician and Fire Science programs. The new Emergency Services Education Center could also host other public service training programs in the future.

CONSENT ITEMS

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approve the items on the Consent Agenda.

Minutes

It is recommended that the Board of Trustees approves the Minutes of the 839th Regular Meeting of December 7, 2021; as presented.

Retirement of Dr. Nicholas E. Halm-Lutterodt, M.D., Professor/Coordinator of Biology

It is recommended that the Board of Trustees accepts the retirement of Dr. Nicholas E. Halm-Lutterodt, M.D., Professor/Coordinator of Biology, effective June 30, 2023.

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Resignation of Dr. Tiffany Brewer, Dean of Equity and Inclusion

It is recommended that the Board of Trustees accepts the resignation of Dr. Tiffany Brewer, Dean of Equity and Inclusion, effective January 21, 2022.

Adjunct Faculty Compensation for Non-Credit Courses, 2021 Fall Term

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$75,860.97, for the fall 2021 term (non-credit courses).

Bills Payable – FY2022

It is recommended that the Board of Trustees approves the FY2022 List of Bills Payable for November 16 - 30 and December 1-23, 2021 (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Review of Closed Session Minutes

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees, having determined the need for confidentiality reasonably still exists, as to the Board of Trustees' Closed Session Minutes or portions thereof, continue to keep sealed and confidential such minutes.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Review of Verbatim Recordings of Closed Session Meetings

Ms. Williams moved and Ms. Gordon seconded that the Board of Trustees, having reviewed the list of closed session recordings, has determined the following recordings can be destroyed:

February 25, 2020

March 31, 2020

July 28, 2020

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Work Hours

Ms. Williams moved and Mr. Stanfa seconded that the Board of Trustees approves that the College be closed on Fridays during the summer of 2022 from May 27 through August 12, Monday – Thursday work and operating hours for employees will be adjusted accordingly.

Mr. Readey asked if other colleges operated with summer hours and inquired about the impact on the budget.

Mr. Baikauskas confirmed that it is common practice for educational institutions to be closed on Fridays during the summer as there are no classes on Fridays.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Campus Police Relocation

Mr. Stanfa moved and Mr. Readey seconded that the Board of Trustees approves the bid for the Campus Police Relocation Project to the lowest responsible bidder, Blue Reef, LLC, in the amount of \$337,000 plus a 10% construction contingency of \$33,700 for a total construction price not to exceed \$370,700 for a base bid.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Payment Approval –Technology Equipment for the Dental Clinic

Mr. Stanfa moved and Mr. Readey seconded that the Board of Trustees approves additional funds in the amount of \$4,028.43 to CDW-G and \$400.20 to Amazon for technology equipment for the Dental Clinic.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – PeriopSim Software and VR Hardwar

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the purchase of PeriopSim software and VR hardware from the sole source supplier for the Surgical Technology program at a cost of \$12,000.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Contract Recommendation – Akil-Abree Consulting, LLC

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the consulting contract with Akil-Abree Consulting, LLC in the amount of \$60,000 for twelve months to be paid in twelve monthly payments of \$5,000 per month for campus safety, technology, and infrastructure enhancement and project management.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Payment Approval – South Metropolitan Higher Education Consortium -- Inside Higher Ed Employee Recruitment

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the consortium payment in the amount of \$16,199.40, for the 2022 year to Inside Higher Ed, Inc., a job posting site used for employee recruitment purposes.

Mr. Readey asked about how the consortium worked. Dr. Anthony explained that the Presidents of the consortium regularly meet as a leadership team and the institution size determines the shared advertising costs. Dr. Sevier explained this is a one-time payment for the *Inside Higher Education* posting that the College is coordinating during the transition time for SMHEC.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Ellucian Company, L.P.

Ms. Williams moved and Mr. Stanfa seconded that the Board of Trustees approves the contract renewal with Ellucian Company, LP, for their Data Analytics module in the amount of \$25,358 for the period March 1, 2022 to February 28, 2023.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Qless

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the renewal of the QLESS queuing software system at a cost of \$35,249.76 over a three-year period.

Mr. Readey asked what the ERP system referenced in the memo was. Dr. Saban answered that ERP was the Enterprise Resource Planning system that helps manage all core business functions in a unified data set.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Annual Dispatch and Technology Fee

Mr. Baikauskas moved and Mr. Stanfa seconded that the Board of Trustees approves the annual fee for dispatch services for years 2, 3, 4, and 5 and technology fee for years 2, 3, 4, and 5 to be paid by the schedule to the Cook County Sheriff's Emergency Telephone System Board.

Chief Martin confirmed that the old radios are turned off and the new system is running smoothly.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

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The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Budget Transfers – November and December 2021

Mr. Baikauskas moved and Ms. Gordon seconded that the Board of Trustees approves the budget transfers for November 8-30 and December 2021, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Gordon	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Ms. Williams	Aye
Mr. Jones	Aye (Advisory)

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Cabinet Monthly Reports

Mr. Wilson, Dr. Saban and Ms. Miller reviewed their monthly report.

Monthly Financial Report

Dr. Saban reviewed the monthly financial report.

Strategic Plan Annual Report

The 2018-2023 Strategic Plan Annual Report was provided to the Trustees.

Program Advisory Committee Memberships

The Program Advisory Committee list is included in the packet for the Board's review.

Citizen/Special Advisory Committee Memberships

The Citizen/Special Advisory Committee list is included in the packet for the Board's review.

ITEMS FROM THE BOARD OF TRUSTEES

Discussion – Responsible Bidder Requirements

Dr. White said that there had been some proposed changes for discussion only. Next meeting the Board will vote on the ordinance. Mr. Baikauskas would like the Board's input on the item. He clarified that the changes were under Section 2, Item J, which refers to proof of apprenticeship programs from the companies that bid on the capital public projects at the College. The College would like to ensure that the companies working on these projects are union organizations or part of the U.S. Department of Labor Apprenticeship Program.

Schedule for Future Board/College Events

The calendar is provided in the packet.

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ICCTA/ACCT Report

This February, Dr. White will represent Prairie State College at the ACCT National Legislative Summit in Washington, D.C.

Prairie State College Foundation Report

Ms. Havighorst said that the Foundation might be short of funds for summer scholarships if they fill all spring semester needs. She plans on meeting with the Foundation Executive Board Committee to possibly increase their budget. The Economic Forecast Breakfast will be held on April 1, 2022, at the Olympia Fields Country Club.

Faculty Report

Ms. Nicholson welcomed the new members of the Prairie State College family and voiced how student-centered the administration, staff, and faculty are. She announced the Jazz Festival would be held on February 18 and together with Mr. Sanons the College will be hosting the 484th Army Band on February 19.

Support Staff Report

No report

Student Government Association Report

Mr. Jones said the clubs were looking forward to in-person meetings after the two-week delay due to the pandemic. The new club, Stocks & Bonds, will start meeting next week.

Dr. White concluded with the following quote, "Square your shoulders to the world, be not the kind to quit. It's not the load that weighs you down, but the way that you carry it."

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

Dr. Ronald J. White, Chairman

Monica M. Gordon, Secretary

Jodi Pedersoli, Board Recorder
