

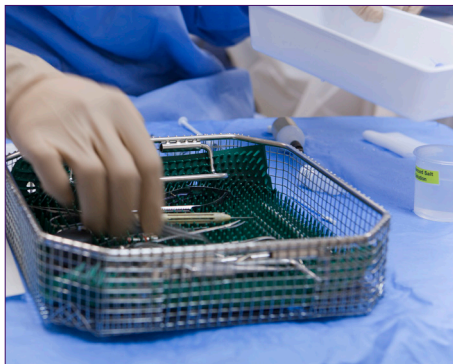
# MEDICAL CENTRAL SERVICE



**C**entral Service Technicians provide support to all patient care services in the health care facility. They are responsible for decontaminating, cleaning, processing, assembling, sterilizing, storing, and distributing the medical devices and supplies needed in patient care, especially during surgery. The Medical Central Service healthcare vocational certificate course at Prairie State College (PSC) provides students with the up-to-date technology and knowledge of sterile processing.

## CERTIFICATION

Upon successful completion of the Medical Central Service healthcare vocational certificate course, students may be eligible to sit for the Certification Board for Sterile Processing and Distribution (CBSPD) Certified Sterile Processing & Distribution Technician (CSPDT) exam.



## ABOUT THE CURRICULUM

Students are taught how to properly sterilize and store medical instruments and are prepared for all positions within the Central Sterile Processing Department. Central service technicians provide vital support in all patient care services and are responsible for knowing all of the tools used in an operating room, as well as sterilizing and packaging instruments used during surgery.

Students are taught to decontaminate, assemble, inspect, and sterilize today's most advanced medical equipment used in surgical procedures. They also will learn to keep records associated with sterilization monitors, orders, charges to patients, and inventory.

Students will benefit from high quality training in all aspects of hospital central service, material management and instrument processing procedures.

## JOB OUTLOOK

With the ever-expanding technological advancements in medical supplies, instrumentation, medical devices and equipment, highly trained individuals are needed in the field of central service technology. The median annual earnings in this field range from \$24,450 to \$36,604.

*Experiential learning opportunities may be available for students who successfully complete the Medical Central Service healthcare vocational certificate course. Students must also consent to a thorough background check and meet other requirements.*

**Refer to the current course schedule for course dates and times or visit [prairiestate.edu/noncredit](http://prairiestate.edu/noncredit).**

## USE INSTANT ENROLLMENT

Register and pay for continuing education courses through Instant Enrollment on WebAdvisor.

To register, go to [prairiestate.edu](http://prairiestate.edu) and select How to Register for Non-Credit Courses from the A-Z index.

## HOW TO REGISTER

### Step 1. Review and choose classes

Review and choose classes from the non-credit class schedule online at [prairiestate.edu](http://prairiestate.edu), or request a copy by calling (708) 709-2957.

### Step 2. Register

1. Register online through WebAdvisor by following the Instant Enrollment instructions.

- If you have a WebAdvisor username and password, please log in before registering.
- If you are a new student, you will need to fill out the Personal Identification screen to create an account. Your username and password will be emailed to you upon registration.

2. Register in person at Enrollment Services on the main campus.

3. Register by phone by calling (708) 709-2957. Please have your credit or debit card information ready.

4. Register by mail by completing the registration form at the back of the non-credit schedule. Send payment with completed registration form to Prairie State College, Office of Enrollment Services, 202 South Halsted Street, Chicago Heights, IL 60411. Checks should be made payable to Prairie State College. Driver's license number and phone number must be included on check.

### Step 3. Payment

Pay tuition and fees. Payment is due in full at time of registration. Paying by cash or check, Visa, MasterCard, or Discover? Visit the Business Office to pay tuition. Note: Make checks payable to Prairie State College. Driver's license or State ID and a phone number is required for all checks. Prefer to pay at the Matteson Area Center? Only credit and debit cards are accepted for payment there.

## REFUNDS

If you register for a non-credit class, but are unable to attend, you are required to fill out an Add/Drop form to officially withdraw from the course. This can be accomplished by visiting the Enrollment Services Office at our main campus or the Matteson Area Center during business hours. Dependent on the course, students can also withdraw from courses via WebAdvisor 48 hours prior to the start date of the course. No refunds will be issued unless requested 48 hours before the first class meeting (excluding weekends and holidays).

## WIOA APPROVED COURSE

The Workforce Innovation and Opportunities Act (WIOA) has helped many individuals obtain new job skills and training to make them more employable. If you meet the eligibility requirements and funding is available, WIOA may help pay for your tuition, books, and other fees associated with college courses. The Medical Central Service Program is approved for WIOA funding for eligible individuals. For more information on WIOA, call (708) 709-3561.

## FOR MORE INFORMATION

[wdceprofessions@prairiestate.edu](mailto:wdceprofessions@prairiestate.edu)  
(708) 709-2957



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Workforce Development and Community Education  
Adult Training and Outreach Center (ATOC)  
202 S. Halsted | Chicago Heights, IL 60411  
(708) 709-2957 | [prairiestate.edu/training](http://prairiestate.edu/training)